

# **MAXIMISE YOUR POTENTIAL**

### **REVISION GUIDE FOR STUDENTS, PARENTS AND CARERS**

#### EXAMS START WEEK BEGINNING 7<sup>TH</sup> NOVEMBER 2022 & 22<sup>ND</sup> FEBRUARY 2023

• These exams will run for a period of 2 weeks

### **REVISION EXPECTATIONS-5 A DAY: BETWEEN 15 & 25 HOURS A WEEK**

- Each week you will be expected to demonstrate you have studied independently for up to 20 hours per week
- Revision is best chunked in to **40-minute sessions at home**
- 5 x 40-minute sessions=2 hours per day. More at the weekend

#### **GUIDED REVISION: STUDENT EXPECTATIONS**

- Revision should be planned to cover all subjects
- 5 x 40-minute sessions=2 hours per day. More at the weekend
- The real reward will be success in summer exams

#### **REVISION RESOURCES, METHODS & TECHNIQUES**

- There are many ways to record revision. Parents and carers can really help by using student's self-made revision to test and ask questions
- Study guides are highly recommended and each department has these for their subject (See pack and subject leader's revision stands)
- Techniques to support revision are on the next pages
- **Online revision** is a really effective way to revise and practice. Specific sites are recommended by departments



### **6 EFFECTIVE NOTE TAKING METHODS**

### THE CORNELL METHOD

- One of the most effective ways to remember (and understand) what you are learning in class is to take effective notes and use when you are revising
- The Cornell note taking method helps organise class notes into easily digestible summaries. This method is effective because the main points, details, study cues, and summary are all written in one place

### ADVANTAGES:

- Notes are neatly organised, summarised, and easy to review
- Allows you to pull out major ideas and concepts

### WHAT DOES IT LOOK LIKE?

The paper is divided into 3 sections:

- 1. Use the main notes section to take notes
- 2. Use the cues section to review your notes. After class, write down things you'll need to remember and a prompt for each. You can also use this section for vocabulary words and study questions
- 3. In the summary segment at the bottom, write a summary of your notes. This is where you will highlight the main points

		CUES	2.5 INCHES	NOTES <b>6 Inches</b>
		•	Cues	Notes
<b>GUKNELL</b> NOTE TAKING METHOD		2	After Class   Main ideas,   prompts & questions.	During Class Main points and details from class
BESTFOR				
Understanding key ideas and relationships		•		
		_	Summar	у
	SUMMARY 2 inches	3	After Class Summary of the	lesson, highlighting



### THE MIND MAPPING METHOD

- The Mapping note taking method is a more visual way to organise your notes
- This technique is useful when learning about relationships between topics.

### WHAT DOES IT LOOK LIKE?

- The page is organised by topic.
- The main topics branch out into subtopics with detailed information about each.
- Use of images supports this

### HOW DO YOU USE IT?

- 1. While in class or at home, begin the map with the main topic.
- 2. Branching off the main topic, write a heading for each of the subtopics.
- 3. Write any important notes underneath each subtopic.
- 4. Continue the pattern.

Main	Topie			
Subtopic #1	Subtopic #2			
Key Details	Key Details	NOTE TAKING METHOD		
Point 1	Point 1	BEST FOR		
Point 2	Point 2	Visualizing connected		
1	1	topics and ideas		
Point 3	Point 3			
		5 Since 1984		

### THE FLASHCARD METHOD

• The revision taking method is a simple way to summarise key information



Ellesmere Park

- You place a key question on the front
- You place the answer on the back
- This technique is for facts revision
- You can ask your parents and friends to test you

### HOW DO YOU USE IT?

- 1. Test yourself using your fact cards
- 2. If you guess right, place the card into the "I know this pile"
- 3. If you answer partly correct place this into your "I need to practice this pile"
- 4. If you answer incorrectly, place this into your "I don't know this pile"
- 5. Keep testing yourself on the cards you need to until secure



# THE OUTLINING METHOD

• The Outlining note taking method uses headings and bullet points to organise topics. This method is most useful when learning about topics that include a lot of detail

**ADVANTAGES:** 



Ellesmere Park

- Allows notes to be neatly organised
- It is easy to see the relationship between topics and subtopics
- It is easy to turn points into study questions

### WHAT DOES IT LOOK LIKE?

• Each section starts with a heading of the main topic. Each subtopic and supporting fact is written underneath the proper heading

### HOW DO YOU USE IT?

- 1. Begin your notes with a single bullet point and write the main topic
- 2. Place the first subtopic below and indented slightly to the right
- 3. List any details below your heading and slightly to the right

THE <b>OUTLINING</b> NOTE TAKING METHOD	<ul> <li>Main Topic Today's Date</li> <li>Subtopic #1         <ul> <li>Key Point #1</li> <li>Key Point #2</li> <li>Subtopic #2</li> <li>Key Point #1</li> <li>Key Point #2</li> </ul> </li> </ul>
BEST FOR Easily creating study questions for review	Main Topic #2 • Subtopic #1 Key Point #1 Key Point #2 • Subtopic #2 Key Point #1 Key Point #2
	•

## THE CHARTING METHOD

• Charting note taking method uses columns to organize information. This method is useful for lessons that cover a lot of facts or relationships between topics

#### **ADVANTAGES:**

- Facts are organised and easy to review
- Highlights key pieces of information for each topic

### WHAT DOES IT LOOK LIKE?



Ellesmere Park

• The page is divided into columns labelled by category. The details of each category are filled out in the rows below

### HOW DO YOU USE IT?

- 1. When information about a category is mentioned, jot it down underneath the proper column
- 2. When the next topic begins move down one row and begin again

•	Main Top	ic	Today's Date	
	Topic #1 Point 1 Details Point 2 Details Point 3 Details	<b>Topic #2</b> Point 1 Details Point 2 Details Point 3 Details	Topic #3 Point 1 Details Point 2 Details Point 3 Details	THE CHARTING NOTE TAKING METHOD
•				BEST FOR Reviewing lots of facts
				OXFORD

# THE SENTENCE METHOD

• The Sentence note taking method is simply writing down each topic as a jot note sentence. This method works well for fast paced lessons where a lot of information is being covered

### ADVANTAGES:

- Jotting main points helps you determine which information is important and which is not
- You are able to cover a lot of details and information quickly
- Notes are simplified for study and review

### WHAT DOES IT LOOK LIKE?

• Each line on the page is a new and separate topic. To organize your notes even more, you can use headings for each main topic



- 1. Write down important information the teacher has emphasized. This can be in sentence form or point form
- 2. Start a new sentence or point for each new detail
- 3. Use headings to organize points by main topics

