



Ellesmere Park High School

Enriching Lives, Inspiring Ambitions

9th July 2021

Dear Parent/Carer,

RE: School Day Start Time

We are writing to inform you that as of Monday 12th July 2021 we will be adjusting the school day start time so that all year groups are starting their school day at the same time. Recently year groups have had a staggered start to the day with the first year groups starting at 8.45am.

From Monday and for the remainder of this summer term, all students from all year groups will be expected in school by **8.45am**. In line with our COVID risk assessment students will still be required to use their different Year group entrances into school and doors will be open from 8.40am. This will allow students to be at their form room by 8.45am. The end of the school day for all students is 2.45pm.

We have made this change to allow our students' sufficient time in form groups with their form tutor and to familiarise them again with the normal school day routine. This will serve as excellent preparation for a focused start in September. Form period is vital for enforcing uniform and equipment standards, checking on student wellbeing, ordering Classcharts rewards and addressing any pastoral issues to help and support our students to give their best throughout their school day.

Our start times will be strictly enforced and our punctuality rules continue to be in place. Any student arriving after 8.45am on two occasions during a school week will be placed on a 1 hour punctuality detention on a Friday after school. Any issues affecting punctuality to school need to be communicated to the school office as soon as possible.

Thank you for your support.

Miss V O'Farrell
Assistant Headteacher – Behaviour and Attitudes